



**ERIC GARCETTI**  
**MAYOR**

October 7, 2021

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Kirkpatrick Tyler to the Rent Adjustment Commission for the term ending May 20, 2022. Mr. Tyler will fill the vacancy created by Jane Paul, who has resigned.

I certify that in my opinion Mr. Tyler is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in blue ink, appearing to read 'E. Garcetti', with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:tga

Attachment

**COMMISSION APPOINTMENT FORM**

**Name:** Kirkpatrick Tyler  
**Commission:** Rent Adjustment Commission  
**End of Term:** 5/20/2022

**Appointee Information**

- 1. **Race/ethnicity:** African American
- 2. **Gender:** Male
- 3. **Council district and neighborhood of residence:** 10 - Central
- 4. **Are you a registered voter?** Yes
- 5. **Prior commission experience:**
- 6. **Highest level of education completed:** Master of Public Administration, Baruch College of City University of New York, School of Public Affairs
- 7. **Occupation/profession:** Dep. Chief of Gov. and Community Affairs, CBO Leadership
- 8. **Experience(s) that qualifies person for appointment:** See attached resume
- 9. **Purpose of this appointment:** Appointment
- 10. **Current composition of the commission (excluding appointee):**

<b>Commissioners</b>	<b>APC</b>	<b>CD</b>	<b>Ethnicity</b>	<b>Gender</b>	<b>Term End</b>
Gershman-Pitts, Leonora	East LA	14	Caucasian	F	20-May-22
Brogdon, Carole	Central	4	Caucasian	F	20-May-22
Leftwich, Paula	South LA	8	African American	F	20-May-22
Kharmandalian, Ohans	North Valley	7	Armenian	M	20-May-22
Stolarz, Dash	South Valley	3	Caucasian	F	20-May-22
Vernon, Gerae	South LA	8	African American	F	20-May-22

# Kirkpatrick Tyler

## Education

- **Baruch College of City University of New York, School of Public Affairs - New York, New York National Urban Fellow**  
Master of Public Administration
- **Morris Brown College - Atlanta, Georgia**  
Bachelor of Science in Organizational Management and Leadership

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## Faith Based Service

- Pastor, St. Mark AME Church, Los Angeles 2016 - Current
- Chair, AME Church Southern California Conf. Political Action Committee 2015 - Current
- Founder/Developer, Project FaithLinks Interfaith Homeless Curriculum 2015 - Current
- Active Clergy Member, LA Voice, PICO Network 2012 - Current
- AME Church 5th District Richard Allen Young Adult Council Officer 2011 - Current
- Mayor's Interfaith Council Lead, City of Los Angeles Mayor Eric Garcetti 2017 - 2019
- Children's Defense Fund, Advance Service and Advocacy Workshop 1999 - 2005

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## Social Affiliations

- Alpha Phi Alpha Fraternity Inc. 2001 - Current
- Most Worshipful Prince Hall Grand Lodge Free and Accepted Masons 2004 - Current

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## Career Experience

### Urban Alchemy

- Deputy Chief of Government and Community Affairs 2021 - Current

### Office of Los Angeles Mayor Eric Garcetti

#### *Director of Skid Row Strategy*

- Engage community leaders and stakeholders to hear and assess critical community needs.
  - Coordinate with City Departments, Council Offices, County Partners and LAHSA to execute programs and services.
  - Provide oversight for \$26,000,000 in Skid Row HEAP and HHAAP state funding.
  - Develop Mayor's Office strategy for the revitalization and advancement of the Skid Row Community.
  - Create, zoning, housing and service policy to improve Skid Row homeless services.
- 2019 - 2021**

#### *South Los Angeles Field Deputy / Senior Area Representative*

- Mayor's Interfaith Council Lead
  - Develop and maintain relationships with key community stakeholders and organizations
  - Provide support and engagement around Mayoral initiatives and programs
  - Work with Council office to accomplish shared goals of the Mayor and Council
  - Provide training and support for fellow area reps.
- 2016 - 2019**

### Weingart Center For the Homeless – Los Angeles, CA

#### *Program Manager*

#### Family Solutions Center

## **Kirkpatrick Tyler**

- Manage budget of \$1.5 million / 10 Staff Persons and all program operations
  - Build regional and city wide partnerships to increase program capacity
  - Advocate for increased support and resources for homeless families
  - Provide team building and leadership development for staff
- 2013 - 2015**

### **First To Serve Outreach Ministries Inc. – Los Angeles, CA**

#### ***Program Manager***

##### **Domestic Violence / Winter Shelter Program / Operations**

- Domestic Violence Program
    - Managed dual contracts and 2 facilities supporting single women and women with children fleeing abusive living situations.
    - Managed a staff of 4 case managers 3 program staff
    - Achieved 100% of contract permanent housing placement goals
    - Executed excellent program performance audit
    - Lead team in developing a full program curriculum for domestic violence victims • Winter Shelter Program
    - Managed 3 sites 3 site coordinators 4 Program staff and 80 program employees
    - Achieved program occupancy goals
    - Developed a program manual
    - Mainstreamed program operations for more efficient service
  - Operations
    - Provided organization wide staff development training
    - Directed the design and development of organization website
    - Provided organizational support in working with vendors, funders and community partners. Served as organizational liaison at the community and local levels
    - Grant writing and funds development.
- 2012-2013**

### **Los Angeles Homeless Services Authority (Joint Powers of LA City/County) – Los Angeles, CA Program Coordinator**

#### **Winter Shelter Program**

- Coordinated 9 providers, managing 11 shelters throughout Los Angeles County.
  - Managed technical support team of 4, and reduced data quality challenges by 100%
    - Monitoring and auditing of site files and facilities.
  - Organizational capacity building and support
- 2011 - 2012**

### **EmployIndy (Indianapolis Private Industry Council) – Indianapolis, IN**

#### ***National Urban Fellow***

##### **Development of Community Based Workforce Development Initiative**

- Developed and directed community based outreach efforts
  - Created the Community Based Workforce Services Database
  - Assisted in launch, implementation, and monitoring for Community Development Block Grant.
  - Built communication and relationship between EmployIndy community based partners and grantees.
  - Assisted in curriculum development for Community Workforce Technical Assistance Academy
  - Conducted grant research and fund development
- 2010 – 2011**

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### **Other Career Experience**

## **Kirkpatrick Tyler**

### **Visions Unlimited Community Development Systems - Atlanta, GA**

*Site Director - Washington High School*

2009 – 2010

### **Butler Street YMCA Joseph Whitehead Branch - Atlanta, Ga**

*Senior Branch Manager*

2008 –2009

### **Hands on Atlanta - Atlanta Georgia**

*\* Corporate Projects Manager*

*Citizen Action AmeriCorps, Hands on Atlanta*

*\*Team Leader*

*Citizen Action AmeriCorps, Community Alliance of Metropolitan Pkwy*

*Service Leader*

2006 – 2008

### **Pittsburgh Community Improvement Association - Atlanta, Georgia**

*Community Programs Assistant*

2004 – 2006

### **Waffle House Inc. Unit 492**

*Unit Manager 2006*

### **Peachtree Center Athletic Club, Atlanta, Georgia**

*\*Member Services Director*

*\*Accounting Assistant / Manager-on-Duty*

*Front Desk Associate*

2000 – 2004

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### **Curriculum Development, Training and Consulting Experience**

#### **Emory University, Jane Fonda Center for Adolescent Reproduction**

*Curriculum Trainer - State of Georgia*

- Implementation of “Media Madness” Train the Trainer Curriculum for State of Georgia educators, Youth Service Professional and youth and community advocates

2009 – 2010

#### **Community Leadership Institute**

*Curriculum Writer/ Trainer*

Developed curriculum and conducted trainings for:

- “Starting Your Own Non-Profit”
- “Asset Based Community Development”
- “Understanding Dr. Martin Luther King Jr. and The Beloved Community”

2007 – 2008

### **Consulting and Development – Los Angeles, CA**

- *PICO LA VOICE*
  - Outreach Community Engagement
- *Avalon Carver Community Center*
  - State Funded Food Program and Youth Drop In Center
  - 15 School STEM Lab Program
- *Pathways to Your Future*
  - Transition Age Youth Shelter SPA 6

## **Kirkpatrick Tyler**

- ***First AME Church Commission on Missions and Welfare***
  - Homeless Education Training
- ***Price Chapel AME Church***
  - National Night Out
  - Disaster Preparedness Program

**2015 - 2016**



**ERIC GARCETTI**  
MAYOR

October 7, 2021

Dear Mr. Tyler:

I am pleased to inform you that I hereby appoint you to the Rent Adjustment Commission for the term ending May 20, 2022. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Thomas Arechiga in my office at (213) 978-1528 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, and Background Check Release **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Mr. Kirkpatrick Tyler  
October 7, 2021  
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As part of the City Council confirmation process, you will need to meet with Mark Ridley-Thomas, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Housing Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Housing Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Thomas Arechiga will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:tga

Attachment I  
Mr. Kirkpatrick Tyler  
October 7, 2021

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Commissions Team, Office of the Mayor,  
City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012 or email:  
myr-commissions@lacity.org.

- \_\_\_\_\_ **Remuneration Form**
- \_\_\_\_\_ **Undated Separation Forms**
- \_\_\_\_\_ **Background Check Release**
- \_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until  
your completed form is reviewed by the Ethics Commission.
- \_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Mark Ridley-Thomas**
- \_\_\_\_\_ **Councilmember Gilbert Cedillo, Chair of the Council Committee  
considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.